

# **Indiana Federation of Social Work Clubs records L507**

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Describing Archives: A Content Standard

Rare Books and Manuscripts  
140 North Senate Avenue  
Indianapolis, Indiana, 46204  
317-232-3671

## Table of Contents

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<u>Summary Information</u> .....	3
<u>Administrative History</u> .....	4
<u>Scope and Contents</u> .....	4
<u>Arrangement</u> .....	4
<u>Administrative Information</u> .....	5
<u>Controlled Access Headings</u> .....	5
<u>Collection Inventory</u> .....	7
<u>Series 1: Administrative documents, 1940-1954</u> .....	7

## Summary Information

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<b>Repository</b>	Rare Books and Manuscripts
<b>Title</b>	Indiana Federation of Social Work Clubs records
<b>Date</b>	1940-1952
<b>Extent</b>	4.0 Cubic feet 3 cubic foot boxes; 1 manuscript box
<b>Language</b>	English

### Preferred Citation

Indiana Federation of Social Work Clubs records, Rare Books and Manuscripts, Indiana State Library

## Administrative History

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The Indiana Federation of Social Work Clubs was organized in 1941 as a professional and social organization for social workers. It was affiliated with the National Social Work Club Committee and active to the 1950s.

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## Scope and Contents

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This collection includes the Indiana Federation of Social Work Clubs' newsletters, meeting minutes, committee papers, membership listing, and correspondence regarding club operations, manuals, and legislation affecting social workers from 1940-1952. A majority of the collection includes the Budget and Executive Committees meeting minutes for the National Young Men's Christian Association (YMCA) during the mid to late 1940s.

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## Arrangement

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Series 1: Administrative documents, 1940-1954

Subseries 1.1: History and organization documents, 1940-1954

Subseries 1.2: Staff and training documents, 1941-1949

Subseries 1.3: Executive documents, 1941-1948

Subseries 1.4: Legislative documents, 1941-1951

Subseries 1.5: Federation documents, 1941-1951

Subseries 1.6: State and national documents, 1941-1949

Subseries 1.7: Indiana Regional and County Social Work Clubs documents, 1941-1949

Subseries 1.8: National Young Men's Christian Association (YMCA) documents, 1942-1949

## Administrative Information

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### Publication Information

Rare Books and Manuscripts

### Conditions Governing Access

This collection is open for research.

### Conditions Governing Use

Legal title, copyright, and literary rights reside with Rare Books and Manuscripts, Indiana State Library, Indianapolis, IN. All requests to publish or quote from manuscripts must be submitted to Rare Books and Manuscripts.

### Custodial History

This collection was received by Rare Books and Manuscripts as a donation.

### Accruals

No further additions are expected.

### Processing Information

Collection processing completed 2017/08/08 by Masada Sparrow. EAD finding aid created 2017/08/08 by Masada Sparrow. EAD finding aid revised by Lauren Patton on 2017/08/09.

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## Controlled Access Headings

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### Corporate Name(s)

- YMCA of the USA.
- Young Men's Christian Association (YMCA).

**Genre(s)**

- Correspondence
- Minutes (Records)
- Speeches, addresses, etc.

**Subject(s)**

- Accounts
- Budgets
- Clubs--Law and legislation
- Manual training--Handbooks, manuals, etc.
- Social Work--United States

## Series 1: Administrative documents, 1940-1954

## Collection Inventory

Series 1: Administrative documents, 1940-1954		
Subseries 1.1: History and organization documents, 1940-1954		
	Box	Folder
Club history, 1941-1942	1	1
Indiana Council of State Organization papers, 1945-1948	1	6
Constitution and Local Club District map, undated	2	2
Federation survey papers, 1942-1943	2	4
Running record correspondence, 1945-1947	2	5
Newsletters, 1940-1949	2	6
Constitution drafts and other organization samples, undated	3	1
Club policies and procedures, undated	4	5
Membership fees correspondence, 1943-1950	5	1

**Subseries 1.2: Staff and training documents, 1941-1949**

Membership fees correspondence, 1944-1954	5	2
Member list, 1941-1952	5	10
<b>Subseries 1.2: Staff and training documents, 1941-1949</b>		
	<b>Box</b>	<b>Folder</b>
Training and study courses documents, 1941-1949	2	1
Staff development documents, 1947-1949	3	8
Case Clinic Leaders workshops, 1949	4	3
Personnel documents, 1944-1945	4	4

**Subseries 1.3: Executive documents, 1941-1948**

	<b>Box</b>	<b>Folder</b>
House of Delegate and Executive Committee minutes, 1946	1	2
Executive Committee minutes, 1941-1946	1	4
Executive Committee correspondence, 1941-1948	1	5

**Subseries 1.4: Legislative documents, 1941-1951**

	<b>Box</b>	<b>Folder</b>
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**Subseries 1.5: Federation documents, 1941-1951**

Social Legislation Bureau papers, 1942-1947	1	3
Legislative Bulletin papers, 1949	2	7
Legislative papers, 1947-1950	3	11
Legislative acts, 1950-1951	4	1
Legislative Committee documents, 1941-1944	4	2
Welfare Legislative Information Service newsletters, 1943-1949	2	8
<b>Subseries 1.5: Federation documents, 1941-1951</b>		
	<b>Box</b>	<b>Folder</b>
Nominating Committee papers, 1944-1948	1	7
Speeches, undated	2	3
Editorial Committee documents, 1942-1946	2	9
Account book, 1942	3	2
Treasurer's papers, 1942-1948	3	3
Indiana County Welfare Departments correspondence, 1949-1951	3	5

**Subseries 1.6: State and national documents, 1941-1949**

Eleanor M. Hack notebooks, 1944-1950	3	6
Second annual report, 1941-1942	3	7
Press releases, 1942-1951	3	9
Merit system association documents, 1946	3	10
Joint Committee on Personal Practices documents, 1942-1946	4	6
Delegate meetings documents, 1941-1951	4	8
Delegate conference documents, 1947-1948	4	9
Miscellaneous correspondence, undated	5	3
Miscellaneous correspondence, undated	5	4
<b>Subseries 1.6: State and national documents, 1941-1949</b>		
	<b>Box</b>	<b>Folder</b>
State Conference on Social Work documents, undated	1	8
State Conference correspondence, 1941-1945	1	9
National affiliation correspondence, 1942-1943	3	4

## Subseries 1.7: Indiana Regional and County Social Work Clubs documents, 19...

National Conference correspondence, 1944	4	7
National Federation of Social Work Clubs correspondence, 1942-1948	5	5
National Social Work Club documents, 1941-1942	5	6
National Conference on Citizenship documents, 1948	5	7
Local Clubs bulletins, 1942-1947	5	8
Local Club officer's correspondence lists, 1946-1949	5	9
<b>Subseries 1.7: Indiana Regional and County Social Work Clubs documents, 1941-1949</b>		
	<b>Box</b>	<b>Folder</b>
Allen County Social Worker's Club documents, 1942-1946	5	11
Blackford-Delaware County Social Worker's Club documents, 1942-1946	5	12
Elkhart County Social Worker's Club documents, 1942-1948	5	13
Evansville Social Worker's Club documents, 1942	6	1
Grant-Madison Social Worker's correspondence, 1942-1946	6	2
Indianapolis Social Workers' Club documents, 1942-1948	6	3

**Subseries 1.8: National Young Men's Christian Association (YMCA) documents...**

Lake County Association of Social Workers documents, 1942-1952	6	4
St. Joseph County Social Worker's Club documents, 1941-1946	6	5
Wabash Valley Social Worker's Club documents, 1942-1949	6	6
Wayne County Social Worker's Club (Richmond) documents, 1942-1947	6	7
Frances Slocum Social Worker's Club documents, undated	6	8
North East Indiana Social Worker's Club documents, 1942-1946	6	9
South-Central Indiana Social Worker's Club documents, 1941-1947	6	10
South East Indiana Social Worker's Club documents, undated	6	11
South West Indiana Social Workers Club documents, undated	6	12
West Central Indiana Social Worker's Club documents, undated	6	13
<b>Subseries 1.8: National Young Men's Christian Association (YMCA) documents, 1942-1949</b>		
	<b>Box</b>	<b>Folder</b>
Surveys and questionnaires, undated	6	14
World service projects documents, 1948	6	15

## Subseries 1.8: National Young Men's Christian Association (YMCA) documents...

Documents, undated	6	16
Board minutes, 1942 Oct.	6	17
Board minutes, 1943	6	17
Board minutes, 1944	6	18
Executive Committee minutes, 1945 Feb.	6	19
Executive and Budget Committees documents, 1945 Apr.	7	1
Executive Committee documents, 1945 May	7	2
Executive and Budget Committees documents, 1945 July	7	3
Executive and Budget Committees documents, 1945 Sept.	7	4
Executive Committee documents, 1945 Oct.	7	5
Executive and Budget Committees documents, 1945 Nov.-1945 Dec.	7	6
Executive and Budget Committees documents, 1946 Jan.	7	7
Executive and Budget Committees documents, 1946	7	8
Budget and Executive Committees documents, 1946 May-June	7	9

## Subseries 1.8: National Young Men's Christian Association (YMCA) documents...

Executive and Budget Committees documents, 1946 Sept.	7	10
Executive Committee documents, 1946 Oct.	7	11
Executive and Budget Committees documents, 1946 Nov.	8	1
Executive and Budget Committees documents, 1946 Dec.	8	2
Executive and Budget Committees documents, 1947	8	3
Executive and Budget Committees documents, 1948 Jan.	8	4
Executive Committee documents, 1948 Mar.-1948 May	8	5
Executive and Budget Committees documents, 1948 June-1948 July	8	6
Executive and Budget Committees documents, 1948 Sept.	8	7
Budget Committee documents, 1948 Oct.	8	8
Executive and Budget Committees documents, 1948 Nov.	8	9
Executive and Budget Committees documents, 1948 Dec.	8	10
Executive Committees documents, 1949 Sept.	8	11